



Team manager

Snapshot

Assistance to coach in organisation of players

The team manager role is not an arduous task, but it is essential. It allows the coach to focus on the preparation of the team for the game and to debrief the team following the game. It is not a requirement of the team manager to be on the Committee of Management; however the team manager would be very welcome at Committee meetings, especially as a backup if the coach is unavailable to attend.

Duties of the team manager include:

- Relay relevant information to team parents and players as requested by coach or committee
- Delegate or collect the weekly game score sheet from CDNA court supervisors office window
- Produce scoring roster and ensure a parent from BYCW team is in the scorer's box at each game and understands how to accurately record on the score sheet
- Organise and distribute the weekly F & B vote count for U13 and above teams, collecting the season's envelopes following casting of votes each week and assisting on vote count evening twice per year.
- Assist as required with any injuries that may occur. Ensure the player or parent is aware to report and have recorded the details of the injury to the court supervisor if the injury is sustained on game day.
- Organise a team collection for a thank you present for the coach to be presented at the end of year Presentation Day
- Liaise with and assist the coach with other duties, such as game tally sheets, as requested.
- Speak with the team coach or club president if you have any concerns or parents/players bring any concerns to your attention.
- Role model positive support and encouragement for all players regardless of ability
- Uphold the Netball Victoria Code of Conducts

As team manager, you are not required to hold a Working With Children (WWC) card as you will not have unsupervised interaction with children however; it is preferred by the club and will enable you to assume the coaching role if required in the absence of the coach.

Thank-you for your ongoing support and assistance to the club, it is much appreciated.